



SpringCM Solution Data Sheet ACCOUNTS PAYABLE AUTOMATION FOR *INTACCT*



KEY BENEFITS OF SpringCM's ON-DEMAND ACCOUNTS PAYABLE SOLUTION FOR INTACCT USERS

- Rapid solution delivery — receive a solution in days or weeks, not months
- Reduce the cost and time to process invoices
- Improve processing efficiency and reduce errors
- Enhance financial control and visibility
- Reduce discrepancies and exceptions
- Capture additional prompt payment discounts
- Avoid late payment penalties

SpringCM SECURITY FEATURES

- SSL: 128-bit RSA encryption
- VeriSign certified
- SAS 70 TYPE II-certified data center

ABOUT SpringCM

SpringCM delivers enterprise-class content management software as an on-demand service with fully integrated capture, document management and workflow.

NEXT STEPS

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Accounts Payable Automation for Intacct Users: Enabling New Levels of Efficiency in Invoice Processing and Exception Handling

The ability to automate and efficiently manage invoices can improve employee utilization, cut operating costs and enable a more effective use of cash. According to studies conducted by the International Association of Payables Professionals (IAPP), the cost to process an invoice manually can range from \$15 to \$30 or even more. And a recent Aberdeen study revealed that **automating the payables process can reduce these costs by as much as 91 percent**. Automated companies can spend 30 percent less time responding to vendor inquiries and have 12 percent fewer late payments.

SpringCM can help your organization achieve these results with our Accounts Payable Automation for Intacct Solution. It addresses the tough AP challenges you face such as:

- High cost to process each invoice
- Lack of visibility into your company's obligations
- Inability to quickly find specific invoices and related documents
- Duplicate payments and erroneous payments
- Frustration with the process, causing staff turnover and repetitive training
- Too many manual or ad hoc procedures causing errors and audit nightmares
- Difficulty collecting distributed receipts or generating approvals from remote participants
- No visibility into the status of invoices or how each staff member is performing

Just like Intacct, SpringCM is delivered as a Web-based service, so you never have to worry about buying hardware or installing and maintaining software. The solution is so easy to configure and implement that you can be up and running in a fraction of the time it takes for on-premises software.

Key Features of the SpringCM AP Solution for Intacct

Invoice Capture:

- Convert paper invoices to digital images at the point of receipt
- Capture inbound faxes and e-mails automatically, reducing the possibility of errors and lost invoices
- Scan in batch or single-document scanning mode from different locations using your existing scanner(s)
- Streamline searching with built-in optical character recognition (OCR)
- Eliminate manual data input, save time and reduce the possibility of errors with intelligent data capture and auto-indexing
- Improve accuracy and reduce errors with built-in data validation

Invoice Storage, Organization and Retrieval:

- Create attributes groups to classify invoice information by vendor, type, location or any other attributes you choose

Accounts Payable and Invoice Processing for Intacct



- Use a pre-defined folder structure to keep invoices securely organized for quick access
- Maximize productivity by easily accessing documents from within Intacct
- Find documents instantly using index values or full-text search
- Retrieve all the documents related to a transaction at the touch of a button

Invoice Approval Automation and Other Processes:

- Assign invoices manually or establish automatic alerts and reminders to streamline the process
- Speed processing with workflow timers
- Enable viewing of the entire transaction with single-click access to all related documents
- Improve accuracy and processing speed with two- or three-way matching
- Easily view each invoice by processing status (e.g. — new, pending, pay, paid)
- Create a separate process for non-P.O. invoices

Exception Handling:

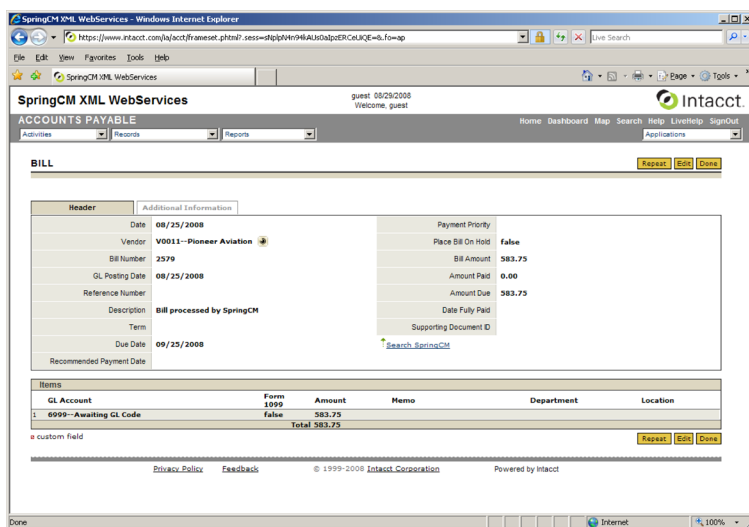
- Set automated escalation procedures based upon vendor, invoice amount or other attributes
- Streamline transaction processing by routing exceptions based upon flexible business rules
- Use eForms to quickly resolve vendor disputes
- Send notifications and reminders to keep transactions from stalling
- Efficiently balance workloads with queue management
- Prioritize invoices according to your specific business needs
- Save valuable team member resources by providing your vendors with secure Web-based access for checking invoice status and resolving disputes

Activity Monitoring and Performance Reporting:

- Use the process metrics reports to monitor payment status
- Create and enforce best practices with preconfigured status reports
- Achieve even greater levels of productivity with Advanced Workflow and process activity monitoring
- Reduce the costs of compliance with the workflow audit trail

Intacct Integration:

- Use single-step data entry (SSDE) to save valuable time – input data once to update both systems
- Provide access to invoices and all related documents from within Intacct
- Integrate your Intacct account through Web services or SOA
- Save steps in the process by automatically notifying Intacct to pay invoices



SpringCM auto-populates header information and gives one-click access to documents.

SpringCM SYSTEM REQUIREMENTS

- Internet Explorer 6 or 7; Firefox 2; Safari
- Expensive hardware - Not needed
- Expensive software - Not needed
- Expensive system administrators - Not needed
- Expensive upgrades - Not needed

